



**Town of Surfside
Regular Town Commission Meeting
AGENDA**

**Tuesday, April 14, 2026
7:00 PM**

**Commission Chambers - 9293 Harding Avenue
Surfside, FL 33154**

Rule 6.06 (a)3 Agenda. The good and welfare portion of the agenda is set for 8:15 p.m.

****The above Rule only applies to Regular Town Commission Meetings.***

Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit community-based organization for the purpose of requesting a grant without special compensation or reimbursement for the appearance; and any person who only appears as a representative of a neighborhood, homeowners or condominium association without compensation for the appearance, whether direct or indirect or contingent, to express support of or opposition to any item.

Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once this capacity has been reached, people will be asked to watch the meeting from the first floor.

1. Opening

1A. Call to Order

1B. Roll Call of Members

1C. Pledge of Allegiance

1D. Invocation

1E. Agenda and Order of Business Additions, deletions and linkages

1F. Mayor and Commission Remarks - Mayor Charles W. Burkett

1G. Appointment of Boards and Committee Members - Sandra N. McCready, MMC,
Town Clerk

1H. Financial Audit Presentation - Mario Diaz, Acting Town Manager
[Town of Surfside - AUD 2024](#)

2. Quasi-Judicial Hearings

3. Consent Agenda

All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the Consent Agenda and discussed separately. If the public wishes to speak on a matter on the consent agenda they must inform the Town Clerk prior to the start of the meeting by completing a speaker card. They will be recognized to speak prior to the approval of the consent agenda.

3A. Approval of Minutes

[2026-03-10 Regular Town Commission Meeting Minutes](#)

[2026-03-13 Special Town Commission Meeting Minutes](#)

[2026-03-30 Special Town Commission Meeting Minutes](#)

3B. Boards and Committees Meeting Minutes - Sandra N. McCready, MMC, Town Clerk

[January 29, 2026 Planning and Zoning Board Meeting Minutes](#)

[February 2, 2026 Resort Tax Board Meeting Minutes](#)

[February 4, 2026 Youth Council Meeting Minutes](#)

[February 17, 2026 Parks and Recreation Committee Meeting Minutes](#)

[February 23, 2026 Planning and Zoning Board Meeting Minutes](#)

3C. Certifying the March 17, 2026 Election Results - Sandra N. McCready, MMC,
Town Clerk

RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE,

FLORIDA CERTIFYING AND DECLARING THE RESULTS OF THE MARCH 17, 2026 TOWN OF SURFSIDE GENERAL MUNICIPAL AND SPECIAL ELECTIONS FOR THE ELECTION OF MAYOR AND FOUR (4) TOWN COMMISSIONERS, AND TWO PROPOSED BALLOT QUESTIONS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ex. A Summary Results Report](#)

[Resolution - Certifying the March 17, 2026 Election Results](#)

[Ex. B Certification of Election Results - 2026-03-19](#)

- 3D. Arbor Day Proclamation/Resolution Approval - Mario Diaz, Acting Town Manager**

A RESOLUTION OF THE TOWN OF SURFSIDE ADOPTING A PROCLAMATION HONORING THE IMPORTANCE OF TREES FOR THE TOWN OF SURFSIDE'S COMMUNITY AND ENVIRONMENT AND ENCOURAGING THE PLANTING OF TREES; PROCLAIMING APRIL 24, 2026, IN THE TOWN OF SURFSIDE AS "ARBOR DAY"; PROVIDING APPROVAL AND AUTHORIZATION; PROVIDING FOR AN EFFECTIVE DATE.

[Resolution Arbor Day Proclamation - 2026](#)

[Proclamation Certificate Coins and Key to the Town Request Arbor Day](#)

- 3E. Approving Sky Elements - 4th of July Drone Show - Mario A. Diaz, Acting Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING THE PURCHASE OF A DRONE LIGHT SHOW FOR FY 2026 IN COMPLIANCE WITH THE TOWN'S MULTI-YEAR AGREEMENT WITH SKY ELEMENTS, LLC FOR FOURTH OF JULY DRONE LIGHT SHOW SERVICES; FINDING THAT THE PURCHASE IS EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(7)(C) AND 3-13(7)(D) OF THE TOWN CODE; AUTHORIZING ACTING THE TOWN MANAGER TO ENTER INTO A PURCHASE ORDER FOR SUCH PURCHASE; PROVIDING FOR IMPLEMENTATION AND FOR AN EFFECTIVE DATE

[Resolution Approving Sky Elements Contract - 4th of July 2026 Drone Show](#)

[Ex. A Resolution No. 2023-3226 Sky Elements LLC-Fourth of July Drone Show](#)

[Ex. B Sky Element, LLC 3 Year Agreement](#)

- 3F. Approving Agreement with Zambelli Fireworks for 4th of July Fireworks Show - Mario A. Diaz, Acting Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING THE PURCHASE OF A FIREWORKS SHOW FROM ZAMBELLI FIREWORKS FOR FOURTH OF JULY FIREWORKS SHOW SERVICES; FINDING THAT THE PURCHASE IS EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(7)(C) AND 3-13(7)(D) OF THE TOWN CODE; AUTHORIZING THE ACTING TOWN MANAGER TO ENTER INTO A PURCHASE ORDER FOR SUCH PURCHASE; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution Approving Zambelli Fireworks Contract- 4th of July Show](#)

- 3G. Appointment of Acting Town Manager: April 29, 2026 -May 29, 2026 - Mario A. Diaz, Acting Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING THE EXTENSION OF THE PROFESSIONAL SERVICES AGREEMENT OF MAD STRATEGIC CONSULTING, LLC TO CONTINUE PROVIDING SERVICES AS ACTING TOWN MANAGER FROM APRIL 29, 2026 THROUGH MAY 31, 2026, PURSUANT TO THE AGREEMENT ATTACHED HERETO AS EXHIBIT "A"; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(2) OF THE TOWN CODE AS PROFESSIONAL SERVICES; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Approving Acting Town Manager Agreement - Apr-May 2026](#)
[Town Charter Art. II Sec. 12. Appointment of town manager](#)
[Resolution No. 2025-3466](#)
[Resolution No. 2026-3476](#)

- 3H. Budget Amendment No. 4 - Mario A. Diaz, Acting Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING BUDGET AMENDMENT NO. 4, FOR THE FISCAL YEAR 2026 BUDGET; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Budget Amendment_No. 4](#)
[Appendix A FY2026 Budget Amendment No. 4](#)

- 3I. Approving Phase 2 of Town Fee Allocation Study by JRD & Associates - Mario A. Diaz, Acting Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING THE PROFESSIONAL SERVICES AGREEMENT OF JRD & ASSOCIATES, INC. TO PROVIDE A FEE ALLOCATION STUDY AND ASSESSMENT OF BUILDING PERMIT FEES AND RELATED SERVICES; FINDING THAT THE PURCHASE IS EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(2) OF THE TOWN CODE AS A CONTRACT FOR PROFESSIONAL SERVICES; AUTHORIZING THE ACTING TOWN MANAGER TO ENTER INTO A PURCHASE ORDER FOR SUCH PURCHASE; AND PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE.

[Resolution - Approving JRD Phase 2 Agreement - Fee Allocation Study](#)
[JRD & Associates Town of Surfside Permit Fee Study Proposal - Phase 2](#)

- 3J. Ratifying the Re-Naming of the Park at Bay Drive and 92nd Street as "Little Bay Park" - Mario A. Diaz, Acting Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, RATIFYING AND APPROVING THE RENAMING OF THE PARK AT BAY DRIVE AND 92ND STREET AS "LITTLE BAY PARK"; PROVIDING FOR

IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Exhibit "A" - Survey Results](#)

[Res - Ratifying Name Change Little Bay Park](#)

- 3K. Approving an Additional Expense of \$10,498.90 for Liftoff, LLC for Additional Licenses for the Use and Subscription to Microsoft Office 365 - Mario A. Diaz, Acting Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING THE PURCHASE OF MOBILE RADIOS FOR PATROL VEHICLES; FINDING THAT THE PURCHASE IS EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(7)K OF THE TOWN CODE AS PARTS AND SUPPLIES REQUIRED FOR TOWN ADMINISTRATION AS POLICE OR PUBLIC SAFETY RELATED SUPPLIES AND EQUIPMENT; AUTHORIZING THE TOWN MANAGER TO ENTER INTO A PURCHASE ORDER FOR SUCH PURCHASE; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Approving Additional Expense For Additional Licenses - Liftoff, LLC](#)
[Exhibit "A" - TownofSurfsideFLrenew2026](#)

- 3L. Ratifying Outside Counsel Agreements with he Barthet Firm - Lunacon/96th Street Park Dispute and Nabors Giblin Nickerson P.A. - Run-off Election Date Challenge - Thais Hernandez, Esq., Town Attorney**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, RATIFYING AND APPROVING AGREEMENTS WITH OUTSIDE LEGAL COUNSEL TO REPRESENT THE TOWN IN CERTAIN MATTERS; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(2) OF THE TOWN CODE AS PROFESSIONAL SERVICES; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Approving and Ratifying Agreements - Barthet, Lunacon - Nabors - Runoff Election](#)

[Barthet Firm - Engagement Agreement Lunacon](#)

[Nabors - Letter Agreement - Surfside \(Temporary Injunction Run-Off\)](#)

4. Ordinances

Second Reading

- 4A1. Ordinance Adopting Design Guidelines - Mario A. Diaz, Acting Town Manager**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING THE UPDATED TOWN OF SURFSIDE DESIGN GUIDELINES 2026 AS A GUIDING DOCUMENT FOR DEVELOPMENT REVIEW; PROVIDING PURPOSE AND INTENT; PROVIDING FOR APPLICABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

4A2. Amending Town Code 2-206, Rule 7.02(a) and (b) - Public Participation - Commissioner Gerardo Vildostegui

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 2 – “ADMINISTRATION”, ARTICLE VI – “RULES OF PROCEDURE FOR TOWN MEETINGS”, SECTION 2-206 – “PUBLIC PARTICIPATION”, RULES 7.02(A) AND (B) “CITIZEN’S PRESENTATIONS; PUBLIC HEARINGS”; OF THE TOWN OF SURFSIDE CODE OF ORDINANCES; PROVIDING FOR CODIFICATION AND INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ordinance Amending Sec. 2-206, Rule 7.02 - Public Participation 2nd Reading](#)

4A3. Creating Town Code Section 90.18(a)(2)(d): Planning and Zoning Board Review of Municipal Construction - Commissioner Gerardo Vildostegui

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 90 OF THE TOWN OF SURFSIDE CODE OF ORDINANCES – “ZONING,” ARTICLE II. – “ADMINISTRATION AND ENFORCEMENT”, DIVISION I “PLANNING. – PLANNING AND ZONING BOARD”, SEC. 90-18. – “DESIGN REVIEW” BY CREATING SEC. 90-18(A)(2) (D) REQUIRING PLANNING AND ZONING BOARD ADVICE ON MUNICIPAL PROJECTS INVOLVING A SIGNIFICANT DESIGN COMPONENT; PROVIDING FOR SEVERABILITY, CODIFICATION, CONFLICTS, AND AN EFFECTIVE DATE.

[Ordinance Creating Sec. 90-18a2d - Planning & Zoning Board's Review of Municipal Construction Â](#)

First Reading

5. Resolutions and Proclamations

If the public wishes to speak on any matters in this section of the agenda, they must inform the Town Clerk by completing a speaker card and they will be recognized to speak at the beginning of this section.

5A. Approving 2026 Agreement with PayByPhone US Inc. - Mario A. Diaz, Acting Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN AGREEMENT WITH PAYBYPHONE TECHNOLOGIES, INC. FOR MOBILE PAYMENT SERVICES AT THE TOWN'S PARKING FACILITIES; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE PROCUREMENT PURSUANT TO SECTION 3-13(3) OF THE TOWN CODE; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Approving 2026 PaybyPhone Agreement](#)
[TOS - Agreement for PaybyPhone Services - Piggyback.docx](#)
[2025-12-10 Cooperation and Service Agreement PayByPhone](#)

- 5B. Approving Aroma Kosher Catering for 4th of July Event** - Mario A. Diaz, Acting Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING THE PURCHASE OF CATERING SERVICES FROM AROMA KOSHER CATERING FOR THE ANNUAL FOURTH OF JULY EVENT; FINDING THAT THE PURCHASE IS EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(7)(i) OF THE TOWN CODE AS FOOD AND CATERING SERVICES; AUTHORIZING THE TOWN MANAGER TO ENTER INTO A PURCHASE ORDER FOR SUCH PURCHASE; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR AN EFFECTIVE DATE.

[Resolution Approving Aroma Kosher Catering](#)
[Aroma Catering BBQ - Fourth of July 2026](#)
[July 4catering Food trucks.pdf](#)
[Parrilla Box July 4.pdf](#)

- 6. Good and Welfare (Set for approximately 8:15 p.m.)**
Public comments for subjects or items not on the agenda.

7. Town Manager and Town Attorney Reports

- 7A. Town Manager's Report** - Mario A. Diaz, Acting Town Manager
[Town Manager Report](#)

- 7B. Town Attorney's Report** - Thais Hernandez, Town Attorney
[Town Attorney Report - April 14, 2026](#)

8. Unfinished Business and New Business

9. Mayor, Commission and Staff Communications

- 9A. Miami Dade County League of Cities Director and Alternate Director Designation** - Sandra N. McCready, MMC, Town Clerk
[MDCLC Board appointment](#)

- 9B. Town Manager Recruitment** - Mario A. Diaz, Acting Town Manager

- 9C. Strategic Planning Process and Proposed Consultant Engagement** - Mario A. Diaz, Acting Town Manager
[Town of Surfside Strategic Plan Proposal](#)

- 9D. 4th of July Event - Selection of Vendor** - Mario A. Diaz, Acting Town Manager
[Parrilla.com](#)
[Aroma - BBQ](#)

- 9E. Traffic Calming Pilot Program Design Services - Phase Two** - Mario A. Diaz, Acting Town Manager

Scope of Services Task Work Order Proposal_Traffic Calming Pilot Program Phase Two_v1_031126f.pdf
Traffic Calming Assessment and Speed Table Removal.pdf

- 9F. Update-Progress Report regarding LEED - Ordinance 2024-1788** - Mario A. Diaz, Acting Town Manager
[Staff Memo CC Update Sustainability and Resiliency Ordinance .docx](#)
[Surfside Website FAQs.docx](#)
[Surfside_Sustainability_SOP.docx](#)
[Checklist.docx](#)

10. Adjournment

Respectfully submitted,

Mario Diaz,
Acting Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov.

TWO OR MORE MEMBERS OF THE TOWN COMMISSION AND/OR TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.